



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

OSH CERTIFIED PROFESSIONAL ERGONOMIST

Job Number: 20000867

Job Code: 33870V161016

Job Group: 3300 - HEALTH INSPECTION

Job Established: 03/16/1999

Job Revised: 10/16/2016

Grade: 15 Salary (MIN - MID):

\$19,882-\$26,339 - Hourly

\$3,230.84-\$4,280.10 - 37.5 Hr. Monthly Salary

\$3,446.22-\$4,565.44 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Serves as team leader on complicated and detailed consultative ergonomic evaluations of workplaces of all sizes to detect, evaluate, and control ergonomic hazards to employees. Provides technical assistance and training to employers and employees and staff to enhance workplace safety and health; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

See Special Requirements.

EXPERIENCE:

Must have two years of experience in the practice of ergonomics.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must hold current certification from the Board of Certification in Professional Ergonomics. Must maintain any required licensure (s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials. <http://www.bcpe.org/Ergonomics>.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Oversees and conducts complex workplace evaluations to identify ergonomic hazards and risk factors associated with occupational tasks and environments. Conducts detailed analysis of human abilities, limitations and other human characteristics that are relevant to the design of tools, machines, systems, tasks, jobs or environments. Drafts detailed reports and/or recommendations for the abatement of hazards and corrective measures and effective comprehensive ergonomic program implementation. Offers acceptable alternatives to enable compliance with occupational safety and health standards. Performs general observations, interviews, questionnaires, photographic and video analysis and biomechanic measurements. Operates technical testing equipment. Attends seminars and programs. Researches technical publications, materials and literature. Conducts and participates in training sessions, conferences and seminars with labor, management and/or staff. Develops training materials such as pamphlets, programs and booklets. Where appropriate, testifies in quasi-judicial hearings before the Kentucky OSH Review Commission as a specialist in the designated field. Provides technical and abatement assistance to employers.

UNIQUE PHYSICAL REQUIREMENTS:

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Working conditions vary based on the facilities where ergonomic evaluations are performed.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.